Procedure for Implementing Federal Identification Requirement in Polls

Voters subject to the federal identification requirement are indicated on the QVF list with the code "ID."

If a voter subject to the federal identification requirement offers to vote in your precinct, follow the steps outlined below. Examples of the documents a voter can show to satisfy the federal identification requirement are listed on the following pages.

1) Read the following statement to the voter:

> **Our records show that you are subject to the new federal identification requirement. The requirement applies to any voter who 1) registered to vote by mail and 2) has never voted in Michigan.**
>
> **To meet the requirement, you must show a copy of any current and valid photo identification or a copy of a paycheck, government check, utility bill, bank statement or a government document which lists your name and address.**

2) If the voter shows one of the required documents, make a notation in the Remarks Section of the poll book and permit the voter to cast a ballot under the regular procedure.

3) If the voter is unable to show one of the required documents, read the following statement to the voter:

> **As you are unable to satisfy the federal identification requirement at this time, you can receive and vote a "provisional" ballot. As an alternative, you can leave and come back with one of the required identification documents. If you leave and come back with one of the required identification documents, you will be permitted to vote under regular procedure.**

4) If the voter chooses to vote a "provisional" ballot, preserve the ballot as an "envelope" ballot after the voter has completed voting the ballot. (It is not necessary to complete the Four-Step Procedure form.) When issuing the "provisional" ballot to the voter, also issue the voter the "Notice to Voters Subject to Federal Identification Requirement."

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**Examples of Documents Voters Can Show to Satisfy
Federal Identification Requirement**
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**Examples of Acceptable Photo Identification
(Document Must Be Current and Valid; Listing Applies to Federal ID Requirement Only)**

Driver's license with photo (any state)

Personal identification card with photo (any state)

Government issued photo identification card

Passport

Student identification card with photo

Credit or automated teller card with photo

Military identification card with photo

Employee identification with photo

**Examples of Acceptable Paychecks, Government Checks, Utility Bills and Bank Statements
(Must Contain Voter's Name and Address)**

A paycheck or paycheck stub from any employer issued within the last year

A Social Security Administration check statement issued within the last year

Government or military paycheck or paycheck stub issued within the last year

Tax return check or check statement issued by the IRS or the State of Michigan within the last year

A gas, telephone, electric, water, cable or other utility bill issued within the last year

A statement from a bank or credit union dated within the last year

**Example of Acceptable Government Documents
(Must Contain Voter's Name and Address)**

Vehicle registration

Electronic Benefit Transaction (EBT) card

Department of Social Services (DSS) card

Insurance card issued pursuant to a government administered or subsidized health insurance program such as Medicare or Medicaid

Veteran's identification card

Lease agreement provided under a public housing program or subsidized housing program

Public housing identification card

Tuition statement or bill from a public college or university

Correspondence or a bill received from a federal, state or local government

Discharge certificate, release papers, pardon, or other official document issued to the voter in connection with the resolution of a criminal case, indictment, sentence or other matter, in accordance with state law

Discount card issued by a public transportation authority or a provider to senior citizens or persons with disabilities

Marriage license